



IQAC

INTERNAL QUALITY ASSURANCE CELL

Preamble:

Internal Quality Assurance Cell (IQAC) established to plan, guide, and monitor the quality assurance and enhancement activities within the institution. The IQAC aims to foster a culture of continuous improvement and excellence in academic, clinical, and administrative processes. It will be responsible for maintaining and elevating the standards of the institution through various initiatives, strategies, and collaborations with stakeholders to ensure the best educational and healthcare outcomes. The establishment and operations of the IQAC will align with the institution's overall mission of providing quality education and services.

Roles of the Internal Quality Assurance Cell:

1. Quality Planning and Monitoring
2. Creating Learner-Centric Environment
3. Feedback Collection
4. Stakeholder Sensitization
5. Organize Quality Input Programs
6. Documentation of Activities
7. Coordination and Best Practices Dissemination
8. Data Management
9. Dynamic System for Quality Change



Nandha Siddha Medical College and Hospital,
Pitchandampalayam Post,
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Roles of the Internal Quality Assurance Cell:

1. Quality Planning and Monitoring

- Oversee the development, application, and continuous monitoring of quality parameters across academic, clinical, and administrative domains.

2. Creating Learner-Centric Environment

- Facilitate the creation of a learner-centric environment that promotes active participation, engagement, and personalized learning.

3. Feedback Collection

- Organize arrangements for obtaining 360-degree feedback on various quality-related processes and activities within the institution.

4. Stakeholder Sensitization

- Sensitize all stakeholders (students, faculty, staff, and administrators) about the importance of quality assurance and the mechanisms involved in achieving it.

5. Organize Quality Input Programs

- Organize workshops, seminars, and training programs focused on quality enhancement and the implementation of best practices.

6. Documentation of Activities

- Maintain thorough documentation of all activities related to quality improvement, ensuring a clear and accessible record of progress and initiatives.

7. Coordination and Best Practices Dissemination

- Coordinate quality-related activities across the institution and disseminate best practices to promote continuous improvement.

8. Data Management

- Develop and maintain a comprehensive database of quality-related metrics and performance indicators to track progress and identify areas for improvement.

9. Dynamic System for Quality Change

- Act as a dynamic system that facilitates continuous quality changes within the institution, ensuring adaptability to evolving educational and healthcare standards.

Functions of the Internal Quality Assurance Cell:

1. Development and Application of Quality Parameters:

- Formulate and apply appropriate quality parameters for all academic, clinical, and administrative activities, ensuring they align with institutional goals and standards.

2. Facilitating a Learner-Centric Environment:

- Promote strategies and initiatives that make the learning environment more focused on the needs and growth of students, enhancing their academic experience.

3. 360-Degree Feedback Mechanism:

- Implement a comprehensive 360-degree feedback system that gathers input from all stakeholders (students, faculty, staff, and patients) regarding institutional processes and quality standards.

4. Sensitizing Stakeholders:

- Conduct programs and activities to raise awareness among students, faculty, and staff about the significance of quality assurance in achieving institutional excellence.

5. Organizing Quality Input Programs:

- Organize and facilitate quality enhancement programs such as workshops, training sessions, and seminars, designed to improve academic, clinical, and administrative practices.

6. Documentation of Activities:

- Ensure that all quality assurance activities, including assessments, evaluations, and improvement initiatives, are systematically documented for future reference and accountability.

7. Coordinating and Disseminating Best Practices:

- Actively coordinate quality-related activities across the institution and disseminate successful strategies and best practices to improve institutional functioning.

8. Developing a Data-Base:

- Create and maintain a database to store and analyze quality-related data, allowing for informed decision-making and tracking of institutional performance over time.

9. Continuous Improvement:

- Ensure that the IQAC operates as a dynamic and evolving system, consistently driving changes and improvements to meet the institution's quality goals and adapt to emerging trends in education and healthcare.

10. Ensuring Periodic Review and Evaluation:

- Conduct regular meetings (once a quarter) to review the effectiveness of ongoing quality assurance processes, assess progress, and make recommendations for further improvements.

Composition of the Internal Quality Assurance Committee:

- **Chairperson:** Head of the institution (Principal or Dean or Director)
- **Members:**
 - Medical Superintendent or Deputy Medical Superintendent
 - Three senior faculty members (one from each professional course)
 - Senior administrative staff (one from the college and one from the hospital)
 - One external expert on quality management
 - Senior faculty member as Member Secretary
- **Nomination:**
 - The head of the institution (Principal or Dean or Director) will nominate the members and member secretary.
 - The membership duration for nominated members is two years from the date of constitution.

Meeting Frequency:

- The Internal Quality Assurance Committee shall meet at least once a quarter to review quality enhancement activities, track progress, and ensure the continuous improvement of the institution.



Nandha Siddha Medical College and Hospital

(Approved by Ministry of Ayush, New Delhi and Govt. of Tamilnadu,

Affiliated to The TN.Dr.M.G.R. Medical University, Chennai.)

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Date 03.02.2025.....

The Internal Quality Assurance Committee of Nandha Siddha Medical College and Hospital is reconstituted on 03.02.2025 as follows:

S.No	Name	Designation	Role	Affiliation With The College	Contact Details
1.	Dr.M.Menaka	Professor cum Principal	Chairperson	Yes	9965535024
2.	Dr.K.Anbarasan	Associate Professor	Co-ordinator	Yes	9025955575
3.	Dr.V.Murugesan	Medical Superintendent	Hospital Quality Mangement	Yes	9894015948
4.	Dr.V.Thanigavelan	Professor	Member in-charge for <ul style="list-style-type: none"> Curriculum, Teaching-Learning Environment-Physical, Psychological & Occupational. Research Output& Impact. Practical/Hands On/Clinical Experience 	Yes	9962580700
5.	Dr.R.Kirubakaran	Associate Professor			9597250752
6.	Dr.R.Venkatesh	Assistant Professor			8220551725
7.	Dr.K.Revathi	Assistant Professor	Member in-charge for Students Admission And Attainment Of Competence And Progression,	Yes	8939674209
8.	Dr.Y.Hema	Assistant Professor			9994740257
9.	Dr.T.M.Shanthi	Associate Professor	Member in-charge for Financial-Resource: Recurring And Non Recurring Expenditures	Yes	9750012669
10.	Dr.K.Balasubramanian	Assistant Professor			8754891026
11.	Dr.P.Gunasekar	Associate Professor	Member in-charge for Community Outreach Program	Yes	9677918397
12.	Dr.P.Arulnehr	Assistant Professor			9965481145
13.	Dr.C.Sasikala	Associate Professor	Member in-charge for Human Resource & Teaching Learning Process		9787581114
14.	Dr.M.Vanitha	Assistant Professor			9025875412
15.	Dr.V.Manjula	Assistant Professor			8015164348



16.	Dr.R.Prabakaran	Associate Professor	Member in-charge for Assessment Policy: Formative, Internal And Summative Assessment	Yes	9994076086
17.	Dr.D.Subathra	Assistant Professor	Member in-charge for Quality Assurance System	Yes	8428466943
18.	Dr.V.Asha Jeba Keerthana	Assistant Professor			9442830149
19.	Dr.D.Leelambigai	Associate Professor	Member in-charge for Feedback & Perception Of Stakeholders	Yes	9025388889
20.	Dr.B.Kunthavi	Associate Professor			9597066802
21.	Dr.A.Senkottuvelu	Professor	External Expert On Quality Management	No	9994426689
22.	Mr.P.Victor Gnanaraj		College Administrative staff	Yes	8072377706
23.	Mrs.N.Vijayakala		Hospital Administrative staff	Yes	9842087613

